



AGENDA

UTK ANS OFFICERS MEETING

July 27, 2015

18:00 – 19:30

Meeting called by Greg Meinweiser

Business Meeting

ANS Lounge – Ferris

1. Welcome, call to order | Greg
2. Record attendance by Secretary | Elizabeth Jones
3. Approval of Agenda
4. ANS Treasury Report | Danielle Mcfall
5. Discussion and Decision on T-shirts | Greg
6. Discussion on Button-Downs
7. NE Cookout (Sept. 4th)
8. Decision on Move-in Day Volunteering
9. Assignment of Representatives to Committees
 - a. Conference Bid
 - b. Trivia Night
 - c. Outreach
 - d. Social
10. **5 minute break**
11. Representative Duties for:
 - a. ANS Lounge
 - b. Kitchen Cleaning
 - c. Facebook/Picture Update
 - d. Pin board in Pasqua
 - e. Meeting Flyer Duty
12. Website Update – Decision on cost for hosting
13. ANS Cabinet Relocation to ANS Lounge
14. Getting Speakers for meetings (3rd Tuesday nights at 7:30)
 - a. Contacting past intern contacts
 - b. Friends and colleagues
15. Social Ideas
16. Date for First General Body Meeting
17. Roundtable/New Business
18. Adjourn



MINUTES

UTK ANS OFFICERS MEETING

July 27, 2015

18:00 – 19:30

Location: ANS Lounge – Ferris

Meeting called by Greg Meinweiser

Meeting Attendance

- Greg Meinweiser
- Danielle McFall
- Elizabeth Jones
- Devon Drey
- Rebecca Jackson

ANS Treasury Report | Danielle McFall

See attached PDF/PowerPoint

Discussion and Decision on T-Shirts | Greg Meinweiser

Anvil T-Shirt material

INS and Radiochemistry shirts collaboration – YES

- Start design then discuss finances

Discussion on Button-Down Shirts

We will be purchasing button downs to wear at meetings and conferences

- UTK Orange for officers
- White for members
- ANS and UTK symbol on the button down shirts

NE Cookout

- Start at 5:00 PM on **September 4, 2015**
- Jerrad: bring corn hole
- Elizabeth: bring corn hole and Piper
- Someone bring a Frisbee
- Send RSVP for Welcome Back picnic
- Make flyers and distribute
- Reserve spot at Tyson Park

- Hot Dogs, hamburgers, veggie burgers

Decision on Move-In Day Volunteering

Move-in Day Volunteering

- Could be helping a student from *any* major
- Morrill Hall is mostly honors and engineering students
- E-mail Hines requesting assistance in e-mailing incoming freshman to help move-in instead of going through Student Engagement
- Offer help to show someone where their classes are

Assignment to Committees

- Conference Bid (Kelsa and Devon)
- Trivia Night (Greg and Travis)
- Outreach (Jerrad)
- Social (Rachel and Elizabeth)

Representative Duties for:

- ANS Lounge
 - Printer
 - Paper donations from Hines
 - Three ink cartridges from initial printer purchase
- Kitchen Cleaning
 - \$100 per month from the department of Nuclear Engineering
 - Put sign up at beginning of cleaning week to remind people to label foods to keep
 - Last Friday of each month
 - Assign a cleaning rotation to representations by class
 - Send reminders to “cleaners”
- Facebook/Picture Update
 - Take pictures at all ANS events and post to Facebook
- Pin board in Pasqua
 - Keep the ANS pin board updated in Pasqua
- Meeting Flyer Duty
 - Danielle takes lead on flyer duty
 - Help needed

Website Update – Decision on cost for hosting

Website Costs:

- Domain Name - \$8-15 per year
- Hosting - \$10 first year, \$40 per year after first year
- E-mail - \$10 per year

Getting Speakers for meetings (3rd Tuesday nights at 7:30 P.M.)

- Contacting past intern contacts
- Friends and colleagues
 - Ask professors to discuss research
 - All ideas are welcome!

Social Ideas

- Open discussion for social ideas during first meeting

Date for First General Body Meeting

- **September 1st at 7:30 P.M.**

Other Business

- E-mail Center for Student Engagement for booth on **August 21st**
- Monthly Officer Meetings
 - Executive Committee – Third Sunday of each month at 5:00 P.M. (Optional for Representatives)
 - First one on **August 30th at 5:00 P.M.**
- Full meeting (officers and representatives) after regular meetings on 3rd Tuesdays
- Tailgates
 - Tennessee vs. Georgia Game – **October 10th**
 - Setup a group account to sit together at games
 - Fundraising – water sales at game day
- Nuclear Science Week